



**Minutes from Steering Group (SG) Meeting on Wed, 12 April, 2017
West Horsley Village Hall**

Present: Brian Austin, Elaine Best, Stephen Bray, Paul Dodgson (chairman), Frances King, Julia McClung (secretary), Martin O'Hara, Catherine Young

Apologies: Peter Bennett-Davies, Sarah Christiansen, Janet Gardham, John Maycock, Claire Parker, Claire Richards, Robert Treble, Tony Thompson, Valerie Thompson

Actions

1. APPROVAL OF MINUTES

The minutes from March's meeting were approved. JM to post on website.

JM

2. INFORMAL COMMENTS FROM GBC ON DRAFT PLAN V3.6

GBC has responded to our request for informal comment on Draft Plan V3.6. The comments arrived just in time for the meeting. The Steering Group discussed, at length, the report from GBC, deciding on editorial changes, and identifying areas that required further consideration.

JM

JM to circulate a list of agreed changes and further actions to SG as a matter of urgency.

JM

Draft Plan V3.7 to be finalised and circulated to SG ahead of the next meeting on 10 May.

JM

3. NEXT STEPS

I. JM to find out who formally triggers the Reg. 14 Consultation.

JM

II. JM to cancel hall booking for 20 May. SG will now only host one Open House on Sun, 18 June.

JM

III. CY to provisionally request authorisation from Parish Council for an additional half-day of consultancy for rCOH to advise on key comments from GBC.

CY

IV. Draft 3.7 to be approved by SG at next meeting (10/05/17).

SG

V. Draft 3.7 to be sent to Parish Council (11/05/17).

JM

VI. SG to report on the outcome of the health check and subsequent amendments to Draft Plan 3.6 and to seek approval of Draft Plan 3.7 at Parish Council meeting (16/05/17).

EB/PD

VII. Draft 3.7 to be sent to rCOH for conversion to Pre-Submission Plan.

JM

4. LOCAL GREEN SPACES

It was agreed that although the owners of some of the land listed as Local Green Space are not in support, the locations should all remain in the Plan.

<p>4. PRE-SUBMISSION CONSULTATION</p> <p>This is now most likely to begin towards the end of May/beginning of June. SG to discuss the method/logistics/costings in more detail at the next meeting on 10/05/17.</p> <p>SG to host an Open House at the Village Hall on Sun, 18 June, 2017 from 2pm - 4pm.</p> <p>5. FINANCE</p> <p>SG approved payments for secretarial services and room hire in March.</p> <p>6. DATE OF NEXT STEERING GROUP MEETING</p> <p>Wed, 10th May, 7.45pm - 9.30pm in the Cedar Room.</p>	<p>SG</p> <p>SG</p>
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