



**Minutes from Steering Group (SG) Meeting on Wed, 17 August, 2016
West Horsley Village Hall**

Present: Stephen Bray, Sarah Christiansen, Paul Dodgson (chairman), Nigel Farley, Janet Gardham, Frances King, John Maycock, Julia McClung, Martin O'Hara, Tony Thompson, Valerie Thompson, Robert Treble, Sue Vaughn-Jones, Catherine Young

Apologies: Brian Austin, Peter Bennett-Davies, Elaine Best, Claire Parker, Claire Richards, Rob Warren

Actions

1. Approval of Minutes

The minutes from July's meeting were approved (with two amendments). JM to amend and post on website.

JM

2. Sub-Group Updates

Community Assets, Business Economy & Infrastructure

Sub-group has requested a conference call with rCOH to discuss next steps. JM to arrange for w/c 22 Aug. (*Arranged for Wed, 24th at 4pm.*)

JM

Ben's Wood to be added to Community Assets inventory.

SC

Environment & Landscape

Sub-group has done a huge amount of work. There are still a few gaps to fill and some further evidence is needed. MOH is liaising with rCOH and Dan Knowles (GBC) re mapping.

Housing & Design

Sub-group has made good progress since the last SG meeting.

3. Meeting of Sub-groups

A meeting is to be held to:

- identify topics that overlap the sub-groups
- establish which sub-group will cover them
- discuss a cross-group format for presenting objectives, recommendations and evidence.

JM to ask rCOH to identify potential overlaps that need discussion.

JM to organise meeting before end of August. (*Proposed for Tues 23 at 7pm.*)

JM
JM

4. Finance

Payment printing A5 leaflets for Raleigh Summer Fair (£14.50) was approved.

**VT/TT/
SB**

SC