

OPEN HOUSE REPORT

2-5pm, Sunday 18 June, 2017
West Horsley Village Hall



Introduction

This Open House was organised as part of the Steering Group's ongoing programme of engagement with the West Horsley community. It formed part of the statutory consultation (Regulation 14) on the Pre-Submission version of the West Horsley Neighbourhood Plan, providing residents with the opportunity to view the Plan, discuss their concerns with members of the Steering Group, attend a Q&A session, and submit their comments.

The set-up for the Open House was as follows:

- Hosted by members of the Steering Group and Parish Council
- Manned Registration / Information Desk
- Display of the key sections of the Plan - Introduction from the Chairman, Consultation Details, Introduction & Purpose to the WHNP, Key Objectives, Policies Issues, Policies (WH1-15), Implementation, Maps
- Hard copies of the full Plan and supporting documents were available to view
- Handouts including:
 - Public Consultation flyer (giving details of how to participate)
 - *What a Neighbourhood Plan Can (and Can't) Achieve* flyer
 - A5 24-page Summary of the Plan
 - Project Timeline
 - Policies Map
 - Comments Form
- Q&A session
- Café

The Key Objectives of the Open House were to:

- present the Pre-Submission version of the Plan to residents;
- explain the purpose and importance of the Regulation 14 consultation and to encourage participation;
- give clear instructions about how and when to participate in the Consultation;
- provide an opportunity for residents to view the Plan and speak directly to members of the Steering Group and Parish Council;
- explain the remaining steps required to get the Plan 'made', including the village referendum;
- continue to clarify exactly what a neighbourhood plan can and can't achieve.

Regulation 14

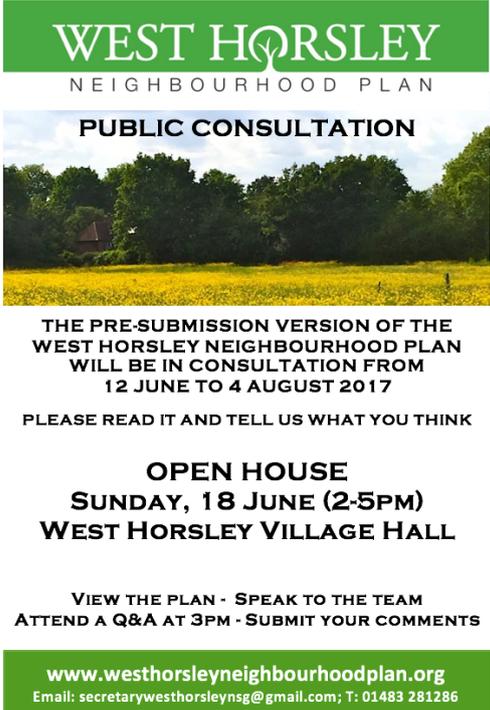
Before submitting a plan proposal to the local planning authority, a qualifying body must:

- ❖ *publicise, in a manner that is likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area, the following details:*
 - *the proposed Plan*
 - *where and when the Plan can be inspected*
 - *how to make representations*
 - *when those representations must be received by, being not less than 6 weeks from the date on which the draft proposal is first publicised;*
- ❖ *consult any consultation body whose interests may be affected by the proposed Plan*

Publicity for the Open House

Residents were informed about this event in a number of ways, including:

- A5 Public Consultation flyer (see below) hand delivered to all households in the Parish;
- flyers available from St Mary's Church, Bishopsmead Post Office, The Stockyard and Horsley Library;
- poster advertising the Open House included in The Raleigh School and Cranmore School newsletters;
- posters displayed on Parish noticeboards and at various locations around the Horsleys, including shop windows, on tables in cafes, and on the doctors' surgery and village hall noticeboards.
- articles published in June-August issues of The Horsley Directory and the Horsley Countryside Preservation Society magazine;
- WHNP website geared up to provide full details of the Pre-Submission Consultation and Open House;
- details published on Parish Council homepage with link to WHNPSG website;
- social media campaign, including Facebook, Twitter and Nextdoor rolled out to promote the Open House and the Consultation;
- series of invitations emailed to the WHNP mailing list (400+ households).



WEST HORSLEY
NEIGHBOURHOOD PLAN

PUBLIC CONSULTATION

THE PRE-SUBMISSION VERSION OF THE WEST HORSLEY NEIGHBOURHOOD PLAN WILL BE IN CONSULTATION FROM 12 JUNE TO 4 AUGUST 2017

PLEASE READ IT AND TELL US WHAT YOU THINK

OPEN HOUSE
SUNDAY, 18 JUNE (2-5PM)
WEST HORSLEY VILLAGE HALL

VIEW THE PLAN - SPEAK TO THE TEAM
ATTEND A Q&A AT 3PM - SUBMIT YOUR COMMENTS

www.westhorsleyneighbourhoodplan.org
Email: secretarywesthorsleyng@gmail.com; T: 01483 281286



WEST HORSLEY PARISH COUNCIL

WEST HORSLEY NEIGHBOURHOOD PLAN
PUBLIC CONSULTATION
12 JUNE – 4 AUGUST 2017

The Pre-Submission version of the West Horsley Neighbourhood Plan (Plan) will be available for public consultation from 12 June:

- ❖ Online at www.westhorsleyneighbourhoodplan.org;
- ❖ In hard copy at the following locations:
 - St Mary's Church
 - King William IV Pub
 - Goose Deli
 - Horsley Library
 - The Wheelhouse
 - Crossroads Stores
 - The Stockyard

Comments on the Plan can be submitted:

- ❖ Online at www.westhorsleyneighbourhoodplan.org;
- ❖ By email to secretarywesthorsleyng@gmail.com;
- ❖ By post to WHNPSG, Brentor, Cranmore Lane, West Horsley KT24 6BU;
- ❖ In person at the Open House on 18 June.

❖ For each comment please state which policy or paragraph number you are referring to and, if possible, indicate an alternative approach which would address the comment.

Open House – Sunday, 18 June, 2-5pm at West Horsley Village Hall:

- ❖ Speak to representatives of the Parish Council and Steering Group;
- ❖ Attend a Q&A session at 3pm;
- ❖ View the Plan and supporting documents;
- ❖ Submit your comments.

Closing date for comments is Friday, 4 August 2017 at 5pm.

  [@WestHorsleyNP](https://twitter.com/WestHorsleyNP)

Public Consultation leaflets were hand delivered to all households in West Horsley

Attendance

Attendance was good (despite the fact that it was Father's Day and we were in the middle of a heatwave!) with 100+ residents spending a considerable amount of time studying the displays, reading the Plan and speaking to members of the Steering Group. The Q&A was well attended (25+) and once again provided an excellent platform to explain the relationship between the West Horsley Neighbourhood Plan and the Guildford Local Plan.



Our Registration & Information Desk was manned by members of the Steering Group and Parish Council. A number of handouts were available.



A display of key sections of the Plan, including summaries of the 15 policies, was hosted by members of the Steering Group.



Copies of the full Pre-Submission Plan were available to read in the 'Neighbourhood Café' where free teas/coffees and homemade cakes were being served.



The Q&A session was hosted by Paul Dodgson, chairman of the Steering Group and Peter Bennett-Davies, Parish Councillor.

Materials

In addition to the Pre-Submission Plan and Supporting Documents a number of handouts were prepared for the Open House. These are currently available to view at www.westhorsleyneighbourhoodplan.org/open-house-18-june

WEST HORSLEY

NEIGHBOURHOOD PLAN

WHAT A NEIGHBOURHOOD PLAN CAN (AND CAN'T) ACHIEVE

Neighbourhood plans are a new type of plan that give communities, like West Horsley, important new rights around local planning. A neighbourhood plan:

- ❖ provides a powerful set of tools for local people to ensure that they get the right types of development for their community where the ambition of the neighbourhood is aligned with the strategic needs and priorities of the wider local area;
- ❖ is a legal document which must be used by councils when they decide on planning applications in the local area;
- ❖ is written by the local community who can guide development to be more appropriate to the local context and help decide where it goes within the area;
- ❖ includes policies on the design of new buildings; protection and improvement of the vitality of local business; and preservation of local green spaces and heritage;
- ❖ cannot change the Green Belt or stop the council from proposing strategic housing sites in its Local Plan. It can only include proposals for an equal or greater level of growth than is set out in the Local Plan;
- ❖ must support the strategic development needs set out in the Local Plan and plan positively to support local development.

PLEASE NOTE: OUR PLAN **MUST** BE IN LINE WITH NATIONAL PLANNING POLICY AND WITH THE STRATEGIC VISION FOR THE WIDER AREA SET BY THE LOCAL AUTHORITY (LOCALISM ACT 2011). IF IT DOES NOT CONFORM TO THESE RULES IT WILL FAIL ITS EXAMINATION BY THE GOVERNMENT APPOINTED INSPECTOR AND WILL NOT REACH A VILLAGE REFERENDUM.

www.westhorsleyneighbourhoodplan.org

Clarity on Neighbourhood Planning

On arrival, visitors were encouraged to read the 'What a Neighbourhood Plan Can (and Can't) Achieve' handout.

Historically, there has been a level of confusion about what the WHNP can do in relation to the emerging Guildford Local Plan.

WHNP cannot stop Guildford Borough from proposing strategic housing sites in West Horsley. It MUST support the strategic development needs set out in Guildford's Local Plan and plan positively to support local development.

It is essential that the community fully understands the limitations of a neighbourhood plan as they will eventually be asked to vote to accept the WHNP at a referendum. The Q&A session once again proved an invaluable platform for clarifying this issue.

WEST HORSLEY NEIGHBOURHOOD PLAN



DRAFT PLAN
2016 – 2033

Summary of the
Pre-Submission version of the
West Horsley Neighbourhood Plan

June 2017

www.westhorsleyneighbourhoodplan.org
Email: secretarywesthorsleysng@gmail.com; T: 01483 281286

**WEST HORSLEY NEIGHBOURHOOD PLAN
PRE-SUBMISSION CONSULTATION COMMENTS FORM**
(Closing date: 5pm on Friday, 4th August 2017)

Your Details:
Name: _____
Email: _____
Address: _____
Postcode: _____

*Anonymous comments, or those irrelevant to the content of the plan, will not be accepted. All comments will be made public but your personal details will remain confidential and only be used for reference purposes.

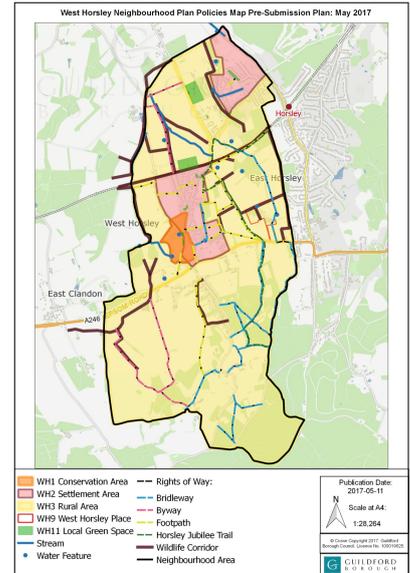
Please state your comment and, where possible, indicate an alternative approach which would address your comment:

COMMENT 1: Re: Policy No. _____ / Paragraph No. _____

COMMENT 2: Re: Policy No. _____ / Paragraph No. _____

COMMENT 3: Re: Policy No. _____ / Paragraph No. _____

Please continue overleaf



Handouts included: 24-page Summary of the Pre-Submission Plan; Indicative Timeline; Comments Form; and Policies Map.

Next Steps

The Open House formed part of the statutory Consultation on the Pre-Submission Plan (see below) which runs from 12 June to 4 August 2017. The next steps for the Steering Group are to analyse all the comments received and decide whether any further changes are required before the Submission version of the Plan is finalised.

WHNP INDICATIVE TIMELINE (JUNE 2017)

MAY-DEC '16	JAN-FEB '17	MAR-MAY '17	JUN-AUG '17	SEP '17	OCT '17	NOV '17 – JAN '18
TASK GROUP WORK	INFORMAL COMMUNITY CONSULTATION ON DRAFT PLAN	PRE-SUBMISSION PREPARATION	STATUTORY CONSULTATION ON PRE-SUBMISSION PLAN	DOCUMENT PREPARATION	SUBMIT PLAN TO GBC	G B C
Prepare task group reports comprising method, analysis/ insights, proposals and plans for the Steering Group to bring together and consider	Check policy ideas with community before firming up into detailed policies	Analyse results of consultation and amend Draft Plan	Pre-submission Plan out for consultation with local community and other interested parties for minimum of six weeks	Documentation to include:	Examination by Independent Planning Inspector	D E C I S I O N
		Informal Health Check with GBC	CONSULTATION REVIEW	1. Submission Plan		V I L L A G E
		Complete Pre-Submission Plan	Analysis of representations made by local community and other interested parties	2. Consultation Statement		R E F E R E N D U M
		Steering Group recommends to Parish Council for approval to formally publish	Identify what changes are necessary to final WHNP	3. Basic Conditions Statement		F I N A L
				4. Screening Opinion		D E C I S I O N

To contact the WHNPSG please visit www.westhorsleyneighbourhoodplan.org or email secretarywesthorsleysng@gmail.com.