

**West Horsley Neighbourhood Plan Steering Group
Minutes from Meeting on Wed 2 March, 2016 at West Horsley Village Hall**

Present: Elaine Best, Sarah Christiansen, Paul Dodgson (chairman), Nigel Farley, Frances King, Julia McClung, Martin O'Hara, Tony Thompson, Valerie Thompson, Robert Treble, Catherine Young

Apologies from: Nicky Adams, Peter Bennett-Davies, Tina Grace, Carolyn Kimpton, & Sue Vaughn-Jones

Introduction

Meeting to discuss the report from rCOH and to decide on how to move forward. Paul summarised, saying the emerging NP needs substantial revision but that it can definitely provide the basis for a new plan.

Actions

Robert to draft an email to Neil Homer asking him how, based on the policies in the emerging plan, we can dovetail the design statement in to the overall plan. Julia to send email on to NH.

RT

Sub-Groups

rCOH recommends the following: Design, Green Infrastructure, Community Assets, Housing & Parking. EHNP has the following: Local Economy, Environment, Housing & Infrastructure. It was decided that WHNP would try to align itself with the EHNP sub-groups, and we agreed to create the following four sub-groups:

1. Design/Housing

- Nigel (initial point of contact)
- Martin
- Robert
- Peter

EHNP lead for Housing: Tony Elliott, T: 280140. Nigel to contact TE and arrange meeting before 23 March.

NF

2. Green/Environment

- Valerie (initial point of contact)
- Catherine
- Martin
- Fran

EHNP lead for Environment: Robert Taylor, T: 283209 Valerie to contact RT and arrange meeting before 23 March.

VT

3. Community Assets/Economy

- Sarah (initial point of contact)
- Tony
- Elaine

EHNP lead for Economy: Steven Groom T: 284842 Sarah to contact SG and arrange meeting before 23 March.

SC

4. Infrastructure

- Robert (initial point of contact)
- Fran
- Elaine

EHNP lead for Infrastructure: Catherine Carr T: 283693 Robert to contact CC and arrange meeting before 23 March.

RT

Before 23 March (meeting with Neil Homer) each sub-group to:

1. meet with the EHNP sub-groups and report back.
2. write a brief summary of what the group is responsible for/focusing on and what sort of volunteers it needs, and send to JM.
3. draft a list of questions for NH.

Recruiting

Julia has put a list of WH groups/clubs/associations/organisations together. JM to circulate and any steering group to respond with any additions.

JM

Martin to forward email lists to JM.

MO'H

An 'open house' meeting to be arranged in the Cedar Room on Sat, 16th April from 1pm. JM to book room.

JM

Agenda for meeting:

- outline purpose of NP and the difference between it and the Local Plan
- explain the four sub-groups
- ask for volunteers

JM to purchase westhorsleyneighbourhoodplan.org domain and to create a basic website.

JM

JM to draft copy for the westhorsley.org/neighbourhood-plan page (on Parish Council website) before the St Mary's Church newsletter gets circulated.

JM

JM to draft leaflet before next meeting. Once approved Robert to organise leaflet drop.

JM

Valerie to get circular logo created by original logo designer and to cost production window stickers.

VT

Paul to attend the Parish Council Annual Meeting on 12 April and to make a plea for volunteers.

PD

Funding

Agreed that as we can ask the Parish Council to apply for a grant of up to £9,000 that we would initially suggest to rCOH that we extend their contract for a further 10 days, with the option of increasing this if necessary.

Julia to email Neil Homer to ask how much time he thinks he will need and to ask him to draft a letter that Elaine can pass on to the Parish Council to apply for a grant.

JM/EB

Horsley Schools

Elaine to contact Catherine Carr to discuss best course of action.

EB

Dates of Next Meetings

Wed, 23 March at 7.30pm in Cedar Room (Neil Homer from rCOH to attend)

Wed, 13 April at 7.30pm in Cedar Room

Steering Group Emails

In case you don't have the emails for the Steering Group.

Nicola Zerny Adams <nicola.zernyadams@gmail.com>

Elaine Best <elaine.best450@btinternet.com>

Peter Bennett-Davies <peter@rb-d.net>

Sarah Christiansen <nannyknows@hotmail.com>

Jules Colborne-Baber <jcolborne-baber@deloitte.co.uk>

Paul Dodgson <paul.dodgson@hotmail.co.uk>

Nigel Farley <antinatter@btinternet.com>

Tina Grice <stuff12@mac.com>

Carolyn Kimpton <info@silkmorehouse.com>

Frances King <francesking123@btinternet.com>

Julia McClung <juliamcclung@btinternet.com>

Martin O'Hara <martin.ohara86@gmail.com>

Anthony Thompson <tony.thompson@withersworldwide.com>

Valerie Thompson <vthompson42@aol.com>

Robert Treble <robert@treble.plus.com>

Sue Vaughan Jones <sue.vj1@btinternet.com>

Catherine Young <catheriney652@gmail.com>

Could everyone please email me their telephone numbers please.

ALL